

## **SPEECH OF INTRODUCTION**

**2-3 minutes**

**25 points**

### **GENERAL:**

The first speech you will do in this course is a Speech of Introduction. You only have 2-3 minutes to introduce yourself to the audience and tell a bit about yourself. Like all stories, it should have clear and distinct parts, be prepared ahead of time, and delivered extemporaneously. The amount of information you share is up to you, but be sure to give enough information so that the audience feels they know you a bit better when you are done.

### **REQUIREMENTS:**

Your Speech of introduction must contain:

- 1) Basic information about yourself including your name, major, career goals, etc.
- 2) One anecdote about you that gives the audience an idea of the person you are

Your Speech may also contain:

- 1) Family information
- 2) Places that you have traveled or want to visit
- 3) Information about your education
- 4) Information about your past including military service, involvement in groups, likes, dislikes etc.

Be creative and confident. Remember that it is **YOU** you are talking about! Enjoy yourself.

- ☒ Each of your points must be organized in a formal outline form (see the example for Formal Outline for the Speech of Personal Success on the website for an example).
- ☒ Use partial or complete sentences in your outline.
- ☒ Turn this outline in prior to your speech, as assigned in the course schedule.
- ☒ Use extemporaneous delivery from a speaking outline.

**Speech Day:** You need to turn in **1 copy** of your formal outline on the day you speak. Your outline must be typed, free of spelling errors and properly formatted. You'll also need your Speech of Introduction Grading Form (available on website).